PROVIDER GUIDE

Turning Point authorizations

Learn how to submit authorization requests for cardiac and musculoskeletal (MSK) surgical procedures.



The new authorizations submission process described in this guide will go into place on Aug. 20, 2024 for dates of service on / after Sept. 1, 2024.

What's inside this guide

This guide includes an overview of the scope, features and operational process of the cardiac and musculoskeletal (MSK) managed care programs.

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Background

Priority Health has partnered with TurningPoint Healthcare Solutions, LLC ("TurningPoint") to manage cardiac and musculoskeletal (MSK) surgical care for our members.

Through this partnership, we seek to:

- ✓ Optimize health outcomes for our members
- ✓ Work more closely with you, our provider partners, to ensure our members receive evidence-based, value-driven care

About TurningPoint

TurningPoint is an independent specialty condition management company with 120+ clinical experts focused on sub-specialties in high-complexity, high-cost categories. Their process aligns with our clinical approach by reviewing requested care and using evidence-based guidelines to support care plan decisions.

Program highlights

- Efficient, user-friendly request process for obtaining authorizations
- Peer-to-peer engagement with a TurningPoint cardiac or MSK specialist
- Clinical support tools to assist in the tracking and monitoring of patient outcomes
- Reporting and analytics that give physicians and practice administrators greater visibility and transparency into their performance
- 5 **FDA recall tracking** and monitoring to facilitate timely and consistent notification when a member has received or needs a revision surgery due to a Class I or II FDA device recall

TurningPoint contacts

Your contacts for questions about the portal and submitting authorization requests:

myturningpoint-healthcare.com Phone 313.221.5553

Bethany Foxman

Manager, Provider Relations 407.233.3429 | <u>bfoxman@tpshealth.com</u>

Sarah Jasinski

Director, Provider Strategy 239.208.6223 | <u>sjasinski@tpshealth.com</u>

Priority Health contacts

Your contacts for questions about this authorization program, billing, appeals and more:

Accountable Care Networks

Contact your Provider Strategy & Solutions Consultant.

Practitioners & provider groups

Contact our Provider Helpline 800.942.4765 | Mon.-Thurs. 7:30-5; Fri. 9-5

Program overview

These programs start with an authorization process that uses nationally recognized, evidence-based criteria to guide decisions on high-cost cardiac and MSK services.

You'll submit authorization requests to TurningPoint for a select set of procedures. Our provider portal, **prism**, will automatically redirect you to TurningPoint for the appropriate procedures.

Once your request is submitted, TurningPoint's team will review and determine whether the procedure is approved, partially approved or denied. You'll receive a determination letter with details on the decision and any available next steps, including peer-to-peer discussions and appeals, as appropriate.

Included procedures: Cardiology

The following procedures are included in this program (including revision surgeries):

- ✓ Coronary angioplasty / stenting
- ✓ Coronary artery bypass grafting
- ✓ Implantable cardioverter defibrillator
- ✓ Internal cardiac monitoring
- ✓ Leadless pacemaker
- ✓ Non-coronary angioplasty / stenting
- ✓ Pacemaker
- ✓ Percutaneous left atrial appendage occluder
- ✓ Peripheral revascularization
- ✓ Revision / replacement of implanted cardiac devices
- √ Valve replacement
- ✓ Wearable cardiac defibrillator (WCD)

Included procedures: MSK

The following procedures are included in this program (including all associated partial, total and revision surgeries):

Orthopedic surgical procedures

- ✓ Acromioplasty and rotator cuff repair
- ✓ Ankle arthroplasty
- ✓ Ankle fusion
- ✓ Anterior cruciate ligament repair
- ✓ Elbow arthroplasty
- ✓ Femoroacetabular arthroscopy
- ✓ Hip arthroplasty
- ✓ Hip arthroscopy
- ✓ Hip resurfacing

- ✓ Knee arthroplasty
- ✓ Knee arthroscopy
- ✓ Meniscal repair
- ✓ Osteochondral defect repair
- ✓ Shoulder arthroplasty
- ✓ Shoulder fusion
- ✓ Unicompartmental/bicompartmental knee replacement
- ✓ Wrist arthroplasty
- ✓ Wrist fusion

Spinal surgical procedures

- ✓ Disc replacement
- Kyphoplasty/vertebroplasty
- ✓ Laminectomy/discectomy
- ✓ Sacroiliac joint fusion
- \checkmark Spinal fusion surgeries including cervical, lumbar, sacral, scoliosis, thoracic
- ✓ Spinal decompression

Device recall & safety management

Because of the volume and complexity of cardiac and MSK implant recalls, we use a consistent safety management process, across all providers and specialties, to help ensure patient safety.

- 1. **Providers submit member-specific device information** post-procedure to TurningPoint to support a device recall database. This is done via the TurningPoint provider portal, by uploading implant records with procedure notes.
- 2. **TurningPoint monitors the FDA website daily**, updating the device recall database in real time.
- 3. **TurningPoint analyzes device recalls weekly**, issuing reports to Priority Health on any members who may need revisions due to device recall.

Customer service & ongoing support

TurningPoint's provider relations and utilization management teams are dedicated to your staff's continued support. In addition to the <u>training</u> <u>webinars</u> offered prior to the program's launch, TurningPoint offers:

- 1. **Clinical discussions** regarding evidence-based treatment plans. These discussions include key medical directors from both Priority Health and TurningPoint's clinical teams to engage with the identified key clinical representatives from each physician group.
 - The goal: Offer transparency into the criteria and the opportunity for physicians to give clinical input regarding best practices.
- 2. **Ongoing provider staff training and support** including frequent and regular communication from TurningPoint's provider relations team over the phone and on-site, if desired.
 - The goal: Continue to help you with any additional training needs or specific issues (technical or otherwise) that need to be resolved.
- 3. **Language assistance programs** are available to providers (and members) upon request. To arrange for oral or written translation services, contact TurningPoint at 313.221.5553 or 855.511.0840.

Operational guide

Follow the steps below to submit an authorization request to TurningPoint.

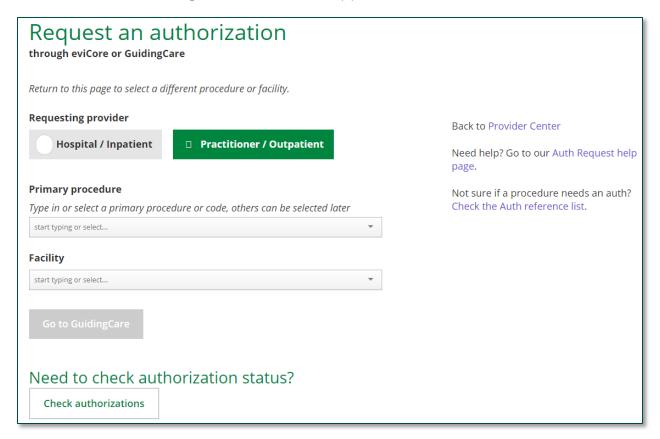
This authorization submission process will go into effect on Aug. 20, 2024, for dates of service on / after Sept. 1, 2024.

You don't need to create an account with TurningPoint to submit authorization requests. You'll be able to initiate requests and access the TurningPoint portal through your existing Priority Health **prism** provider account.

Submit an authorization request

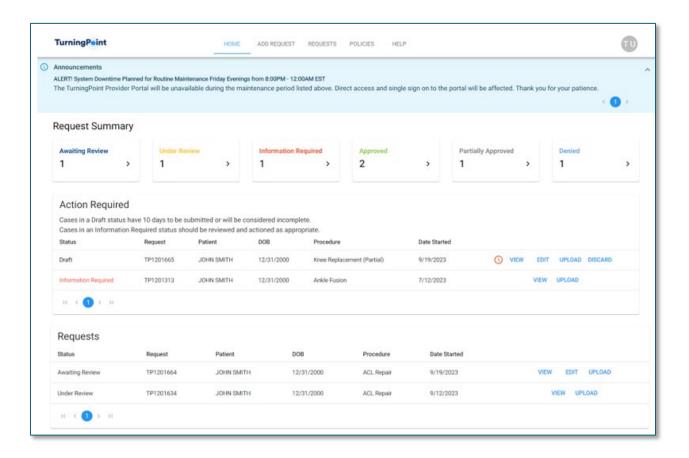
Step 1: Enter basic details into prism

- 1. Log into your **prism** account.
- 2. Click **Authorizations** in the main menu, then **Request an Authorization**.
- 3. Enter the Requesting provider, Primary procedure and Facility information required.
- 4. Click the **Go to TurningPoint** button that appears.



Note: This authorization request tool will be updated to include TurningPoint by the program's launch.





- 1. **Menu navigation bar**: Helps you navigate to the different pages within the provider portal.
- 2. **Your login information**: Allows you to change your password, select the portal's display language and log out.
- 3. **Announcements**: Shows important information regarding upcoming engagement opportunities, system maintenance and any updates for your provider group.
- 4. **Request summary**: Shows a snapshot of all requests related to your group. These tiles are also shortcuts to the Requests page and will automatically set a view filter to show only those requests counted within that tile.
- 5. **Action required**: Shows all items requiring action, specific to your provider group, and can include incomplete drafts and any additional information requests.
- 6. **Requests**: Allows you to see all requests related to your provider group.

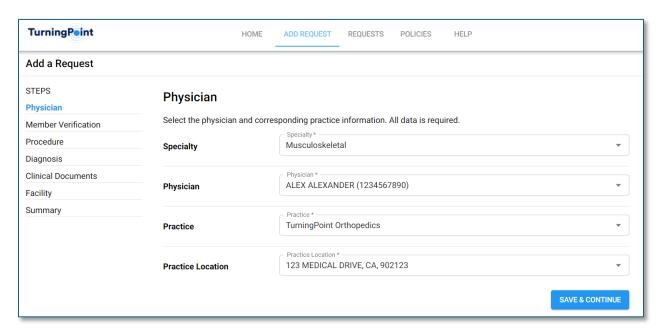
Step 3: Submit a request for authorization.

1. Click **Add Request** in the top menu to open the submission form.



2. Add physician information:

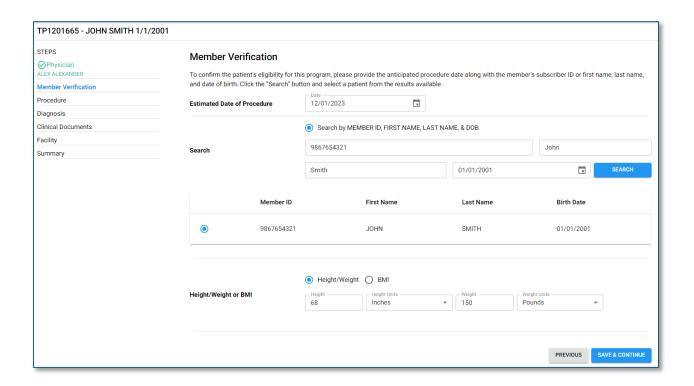
- Enter the **Specialty**, **Provider** and **Practice** information.
- Click Save & Continue.



Note: The Steps menu on the left side of the screen shows all steps in the authorization request process and highlights which step is active.

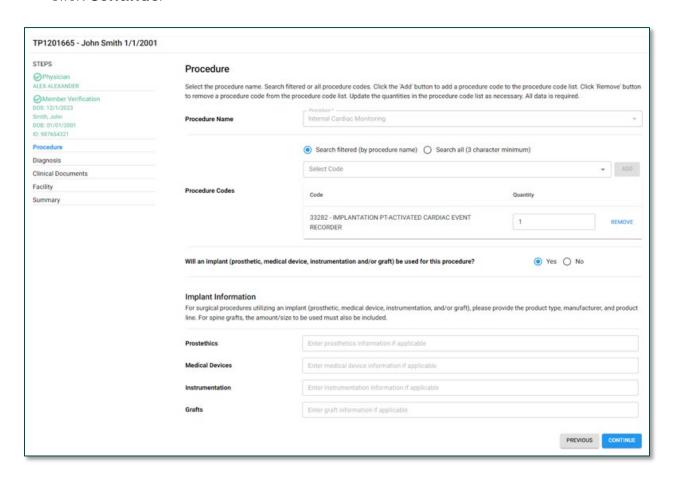
3. Add member verification information:

- Enter the Estimated Date of Procedure.
- **Search** for the member using their Priority Health member ID number or their name and date of birth. Click **Search** after entering details.
- **Select** the blue circular button to the left of the appropriate member.
- Enter the member's Height and Weight or select the BMI radio button to enter the BMI instead.



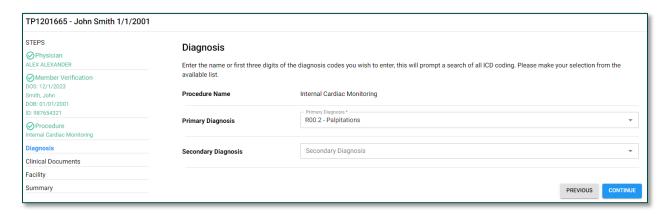
4. Add procedure information:

- Enter the **Procedure Name** by typing in the search bar in plain language (i.e., pacemaker or hip arthroscopy) and selecting the appropriate procedure from the dropdown menu.
- Search for and select the appropriate Procedure Codes (CPT® codes) associated with the procedure. Your search can be filtered by the previously entered procedure name or select the Search all circular button to work with an unfiltered list. Select the appropriate code(s) from the dropdown menu and enter the quantity in the text box.
- Select Yes or No to answer the following question: Will an implant (prosthetic, medical device, instrumentation and/or graft) be used for this procedure?
- Enter applicable **Implant Information** if you selected Yes to the above question. This section won't appear if you selected No.
- Click Continue.

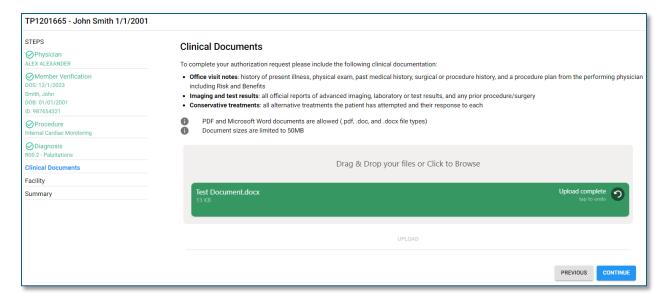


5. Add diagnosis information:

- Search for the **Primary Diagnosis**. Enter the procedure code in the text box to generate a list of options to select from. If applicable, do the same for a **Secondary Diagnosis**.
- Click Continue.

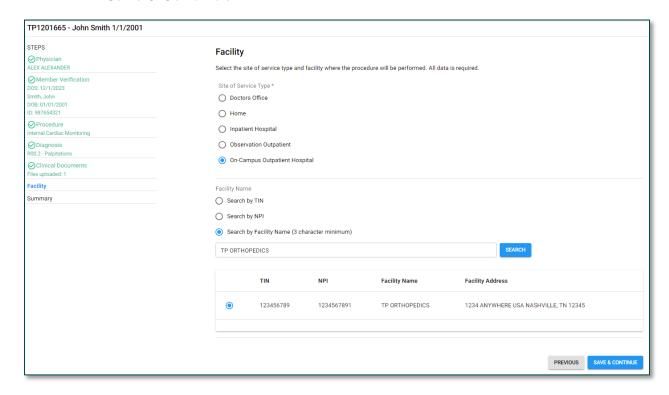


6. Drag and drop or click to upload **Clinical Documents** supporting your authorization request. Click **Continue**.



7. Select the facility:

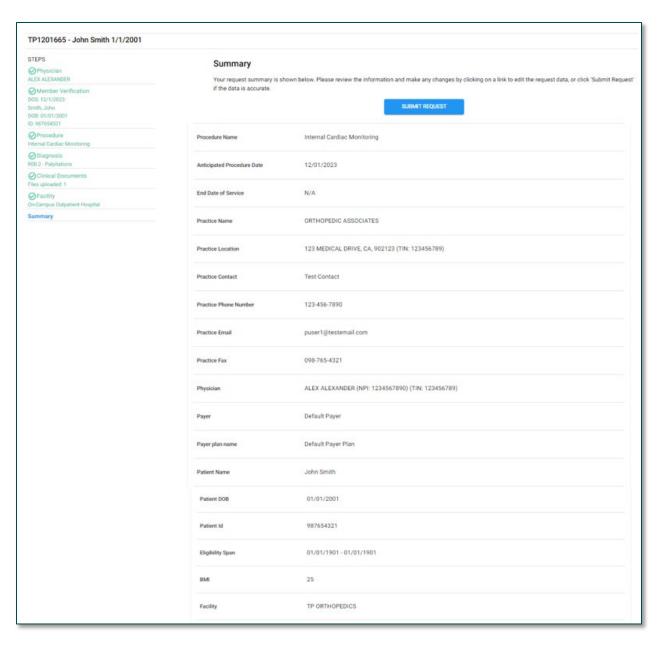
- Select the Site of Service Type, Network Affiliation and Facility Name search parameters.
- Type the facility search information in the search bar and click
 Search.
- Select the button to the left of the appropriate facility.
- Click Save & Continue.

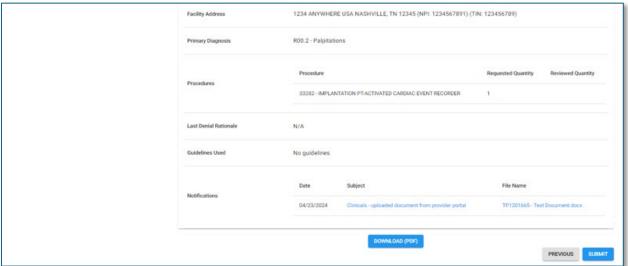


8. Review & submit your request

- Review the summary of your request details on the page that populates. Here you may click:
 - Submit Request or Submit to submit it to TurningPoint for review
 - o **Download (PDF)** to download the summary
 - o **Previous** to review or edit request details

To manually submit an authorization, fill out and submit the Authorization Request Form (found under the Help tab in TurningPoint's portal). Please allow additional time if submitting outside the portal.





Updating a procedure code

Pre-procedure

Before the date of service, call TurningPoint at 313.221.5553 or 855.511.0840. If medical necessity review is required for the new coding, a new request will be created, and you may need to submit additional clinical documentation.

Post-procedure

If a change was made to the procedure that was originally authorized and the procedure has already taken place, fax the Post Service Change Review form (found under the Help tab in TurningPoint's portal) to TurningPoint at 313.261.7199 or 833.374.0036 to update the authorization before submitting the claim to Priority Health. Procedure notes will be required, and supplemental supporting clinical documentation may also be necessary.

See authorization status

- 1. Log into your **prism** account.
- 2. Under the Authorizations menu, click Authorization Inquiry.
- 3. Click the **TurningPoint link**. This will take you directly into the TurningPoint portal.
- 4. In the TurningPoint portal, click **Requests** in the menu.
- 5. Filter by Request ID, Patient, Physician or Status.
- 6. Review the **Status column** for the request in question.

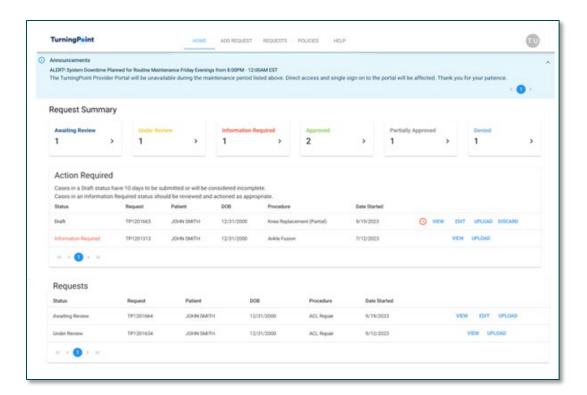
Additional helpful tips

Below are helpful tips on navigating the rest of the TurningPoint provider portal.

Home tab

On the Home tab, you'll be able to see:

- Announcements, including any TurningPoint system alerts
- Request summary, which organizes your organization's requests into categories: awaiting review, under review, with information required, approved, partially approved and denied
- Actions required on your part regarding current requests

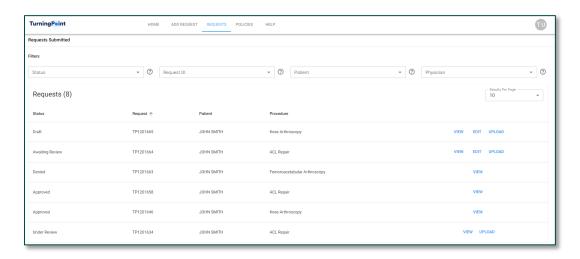


Requests tab

In the **Requests** tab, you'll see all requests related to your provider group, including those submitted by other users affiliated with your group's TIN.

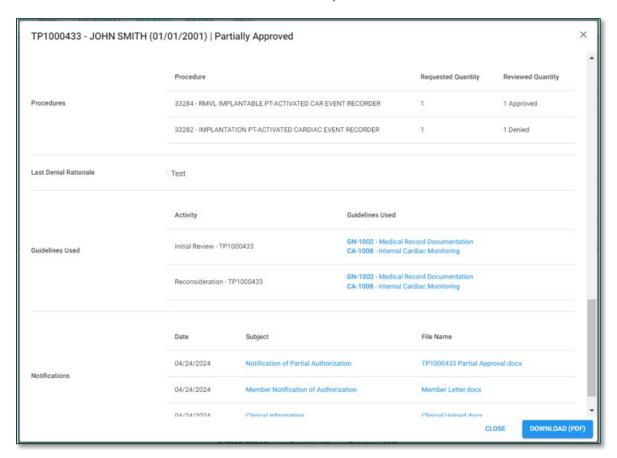
There you can use the **Filters** section to search these requests by status, request ID, patient name or ID and physician name or NPI. Along the right side of each request, you'll see a set of possible actions. These will allow you to view, edit or upload a request, depending on the request's status.

Request status	Possible actions
Draft or Awaiting Review	View, edit or upload clinical documents
Under Review	View or upload clinical documents
Determined (approved, partially	View only
approved or denied)	



When viewing a request, you can review the request summary, including the following information:

- Procedure codes: Quantity approved / denied
- **Guidelines used**: Medical policies and clinical guidelines used to review the request
- **Documents**: Clinical documents uploaded for the request and the determination letters sent to the provider and member



Policies tab

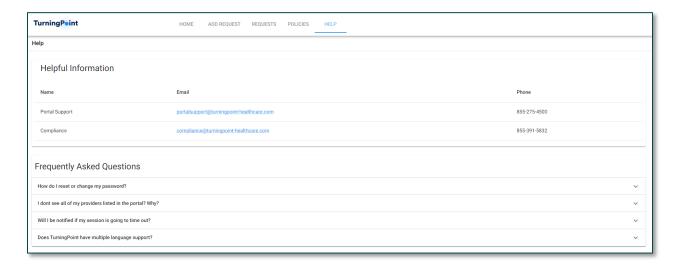
The Policies section allows you to select and review all medical policies and clinical guidelines relevant to this authorization program.



Help tab

The Help section offers the TurningPoint team's provider support contact information. Reach out if you need support or to resolve any issues.

This section may also include helpful articles and information (i.e., training information, FAQs, Priority Health website links) to support your practice. Directions for oral and written translations are also found here.



Turnaround times, appeals & peer-to-peer process

Turnaround times

Authorization request turnaround times

Request type	Medicare	Medicaid	Commercial
Standard (non-urgent) requests	14 days after TurningPoint receives complete information	14 days after TurningPoint receives complete information	7 days after TurningPoint receives complete information
Expedited (urgent) requests	72 hours	72 hours	72 hours
Retrospective requests*	N/A – Retrospective requests aren't allowed for Medicare	30 days	30 days

^{*} Note: Retrospective submissions are allowed for the following procedures: Noncoronary Angioplasty/Stenting, Coronary Angioplasty/Stenting, and Peripheral Revascularization and must be requested by the provider within 90 calendar days from date of service (DOS). If submitted outside of the allotted timeframe the case will deny for "failure to notify".

Appeal turnaround times

Request type	Medicare (Handled by Priority Health)	Medicaid (Handled by TurningPoint)	Commercial (Handled by TurningPoint)
Level 1 pre- service (UM) clinical appeals	See the process in our Provider Manual.	Appeal submission: 60 days from the denial date Decision notification: 30 days from the appeal submission	Appeal submission: 60 days from the denial date Decision notification: 30 days from the appeal submission
Level 1 pre- service (UM) expedited appeals	See the process in our Provider Manual.	Appeal submission: 60 days from the denial date Decision notification: 72 hours from the appeal submission	Appeal submission: 60 days from the denial date Decision notification: 72 hours from the appeal submission
Level 1 post- service (UM) clinical appeals	See the process in our Provider Manual.	Appeal submission: 60 days from the denial date Decision notification: 60 days from the appeal submission	Appeal submission: 60 days from the denial date Decision notification: 60 days from the appeal submission

Appeals

To initiate a level 1 appeal for **Medicaid** and **commercial** programs, submit the request to TurningPoint via fax to 313.261.7199 or over the phone at 313.221.5553. If requesting an appeal by phone, you may need to submit additional clinical documentation.

For level 2 appeals, refer to the Priority Health appeal process.

To initiate a medical necessity appeal for **Medicare** programs, refer to the <u>Priority Health Medicare appeals process</u>.

Peer-to-peer process

Peer-to-peer reviews are unique in that they are conducted by specialized physicians in accordance with the procedure. TurningPoint offers peer-to-peers during denial notification, however provider offices may also request them. TurningPoint will request three dates and times for scheduling to help navigate physician schedules.

Requesting a peer-to-peer

Call TurningPoint at 800.581.3920 to submit your request.

Once your request is submitted, the TurningPoint peer-to-peer coordination team will request three separate dates with at least a 2-hour timeframe that the requesting physician will be available. This availability is then matched to a TurningPoint Medical Director of the same specialty.

Once the peer-to-peer call is scheduled, a peer-to-peer coordinator will contact the provider's office to confirm the exact date and time that the call will take place. On the date and time of the scheduled peer-to-peer call, the coordinator will contact the requesting provider and connect them with the TurningPoint Medical Director.

For commercial and Medicaid members

Providers have 15 calendar days to request a peer-to-peer. Information obtained in a pre- or post-denial peer-to-peer may impact the determination of an authorization case. The peer-to-peer must take place before an appeal is submitted

For Medicare Advantage members

An appeal is required to change a decision on a Medicare case. Information obtained in a pre-denial peer-to-peer may impact the determination of an authorization case. However, TurningPoint cannot reverse the denial if the peer-to-peer review occurs post-denial. In such cases, the post-denial peer-to-peer review is for educational purposes only.